

**2021 NH DRINKING WATER EXPO & TRADE
SHOW EXHIBITOR BOOTH REGISTRATION FORM**

**Wednesday, October 20, 2021
Grappone Conference Center, Concord, NH**

Exhibitor Registration:

Company Name: _____

Contact Person: _____

Phone: _____

Email: _____

Attendee Information Prime booths-two people can attend seminars, receive TCHs and lunch at no additional cost. Regular booths - one person can attend seminars, receive TCHs and lunch at no additional cost. Additional attendees must register at \$100 to earn TCHs and lunch, or \$25 for lunch only.

Name: _____

Name: _____

Name: _____

Name: _____

Exhibitor Program Listing: Please include the information exactly how you would like to see it printed in the Program Listing. Information for the Program Listing must be received by Monday, September 20.

Company Name: _____

Contact Person: _____

Website: _____

Product/Services _____

Address: _____

City: _____

State/Zipcode: _____

Phone: _____

Email: _____

Booth Selection: Each booth is 10' x 8' and includes one 6' skirted table, an 8' high back wall and a 3' high side drape, two folding chairs, and one (1) 7" x 44" one-line ID sign with booth number. Prime Booths are located in the Conference Center lobby and where the foot traffic is the heaviest and there are only seventeen (17) available. There are forty-one (41) Regular Booths available which are located inside the Exhibitor Hall. All booths will be reserved on a first paid/first saved basis. Please indicate if you have a preferred booth location:

- Prime Booth Exhibitor: \$600
- Regular Booth Exhibitor: \$420
- _____ Additional booth attendees (beyond 2 for Prime, 1 for Regular) who want to earn TCHs: \$100 each
- _____ Additional booth attendees (beyond 2 for Prime, 1 for Regular) who want lunch: \$25 each

Electric Service: Please indicate below if you will need electric service for your booth. Please note, there is an additional fee of \$75 to have electric service for exhibitor booths.

- YES, I need electric service for my booth. Complete and submit the Electrical Order Form by 9/20/2021.

Set-Up Information: The exhibit areas will be open for you to set-up your booth on the evening of Tuesday, October 19 between the hours of 6:00-10:00 PM and the morning Wednesday, October 20 from 6:00-7:30 AM.

Permission to Use Logo: I give permission to NHWWA to use my company's logo on the NHWWA website and on all other marketing materials for this event. If yes, please email a high-quality JPG of your logo to info@nhwwa.org no later than Monday, September 20.

Please Flip Over to Complete Registration □

- Yes. Use my logo for event marketing materials.
- No. Don't use my logo for event marketing materials.

Trivia Fact: If you would like to be listed as a participating vendor in the trivia game, then please include an interesting fact about your company. Example fact: "This exhibitor built the newest 3MG tank in Londonderry."

Raffle Prize Donation: Raffle prizes which help to increase visitors and donations are greatly appreciated. Please indicate what you will be donating for this year's event. Past donations have included gift cards and promotional items. Prizes can be dropped off at the registration table or prize booth the day of the Expo.

Sponsorship Opportunities: Your support is needed in order to make these activities possible! Please consider one of these sponsorship opportunities for this year's event.

- \$100 - General Support.** Listed on the event's webpage; Signage at registration desk; Recognition in NHWWA Journal. Helps cover the administrative costs of the event.
- \$250 - Food & Beverage.** Listed on the event's webpage; Signage at registration desk; Recognition in NHWWA Journal; Display at Food & Beverage Stations; Coffee & Tea for trade show attendees; Provides lunch for trade show attendees and appetizers at the reception.
- \$500 - Seminar Room.** Only four (4) available; Listed on the event's webpage; Signage at registration desk; Recognition in NHWWA Journal; Prominent display in sponsored room; Acknowledgements by room moderators; Provides general support for the event.

Authorization: I authorize the registration and payment for a booth at the NH Drinking Water Exposition & Trade Show and hereby affirm that I have authority to secure exhibit space on behalf of the company.

Name (please print): _____ Title: _____

Signature _____ Date: _____

EXHIBITOR BOOTH REGISTRATION AND ORDERS FOR ELECTRICAL SERVICE MUST BE RECEIVED NO LATER THAN MONDAY, SEPTEMBER 20.

Payment: Please send payment with completed Exhibitor Booth Registration Forms and Electrical Order Forms to: NHWWA, 18 N. Main St., Suite 308, Concord, NH 03301 or email to: info@nhwwa.org. Checks should be made payable to NHWWA with "2021 Trade Show" in the memo line.

Name on Card: _____

Billing Address: _____

City: _____ State/Zipcode: _____

Credit Card #: _____

Expiration Date: _____ Security Code: _____

A confirmation of your booth registration will be emailed within one week of receipt of registration materials and payment. If you do not receive a confirmation by that time, please email NHWWA at info@nhwwa.org or call (603) 415-3959.

Cancellations and Refunds: All cancellations of exhibitor booth registrations by exhibitors must be made in writing (email accepted) to NHWWA at 18 N. Main St., Suite 308, Concord, NH 03301. All requests to cancel an exhibitor booth registration shall be effective upon receipt by NHWWA. A full refund of Exhibitor Registration fees, less a 25% administrative fee, will be granted if written notice is received by NHWWA thirty (30) or more days before the event. No refunds will be made if received within less than thirty (30) days before the event. If the event is cancelled by NHWWA due to events beyond our control, exhibitors will be contacted with refund options.

